

Govt.of Maharashtra

Public Health Department

Civil Hospital Chatrapati Sambhaji nagar  
pin code -431001

- 1) Name of Dept. Civil Surgeon  
Civil Hospital Chatrapati Sambhaji nagar
- 2) Telefax.No - 0240 -2356595
- 3) email id – dpoaurangabad@mahasacs.org

QUOTATION FOR Stationary material etc.

YEAR 2024-25

NAME OF ITEM  
Last Date of Quotation Submission

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**Civil Surgeon**  
Chhatrapati Sambhajnagar

## 3) Supply Terms &amp; Condition

1	Rates	Not Exceed than M.R.P To be Quote for unit pack Inclusive Transport, Uploading charges.
2	Taxes	Inclusive fo all Taxes like VAT,CSE,LBT,Cen. Excises etc
3	Delivery	DAPCU Civil Hospital Aurangabad dist- Aurangabad
4	Acceptance of Rate	Minimum 3 Quotation is required for comparison of Rates
5	Deliver Period	One week
6	Validity of Quotation	One Year from date of Acceptance of Quotation Rate
7	Payment	From purchasing Authority PFMS/CMP /NEFT/Cheque/RTGS within 30 days or Depend upon Govt.Funds
8	Self Attested Documents for New Supplier Registered supplier not necessary to submit document	Supplier should submit wholesale Dealer/Druge License Shop Act License copy VAT Reg certificate PAN Card
9	Filling of Quotation Rate	Prescribed format on supplier letter pad with Duly signature & rubber stamp
10	Method of Submission	One envelope scaled with supplier rubber seal & signature front &back said of envelope following words to be write on envelope Quotation for supply of (Item Name) TO, Civil Surgeon , Civil Hospital Aurangabad From Supplier Stamp &sign.
11	Disqualification	RRates over MRP Overwriting in Rates, Not in prescribed format Non submission of documents in case of unregistered supplier
12	Judicial Jurisdiction	Aurangabad District Court
13	Rights of Quotation	All Rights are reserved by Civil Surgeon ,Civil Hospital Aurangabad

**Civil Surgeon**  
Chhatrapati Sambhajinagar

FORMAT FOR QUOTATION  
TO BE TYPE ON SUPPLIER LETTER PAD

Date-

To  
Civil Surgeon  
Civil Hospital, Aurangabad.

Sub- Quotation-----  
Ref – Your office Notice Dated

With ref to above subject .We are herewith submitting following item rate  
fir Gov purchase.

Item No	Name of item	specification	Unit	Rate	Mfg.by

Noted Before Filling Quotation Rate

- 1) Rates – Inclusive of all Taxes (CST/VAT /LBT/OCTRIO ECT)
- 2) Delivery – 48 Hours. Twice in week
- 3) Enclosed Documents self attested -1)shop act licensee copy  
2)PAN CARD 3)CST/VAT Reg certificate

**CERTIFICATE**

I underesigned hereby certify that.above rates not exceed than MRP or current  
market rate.I accept all terms & conditions with any complaint. Submitted all  
information & documents are true

your faithfully,

Supplier Stamp & sign

**Civil Surgeon**  
**Chhatrapati Sambhajinagar**



जिल्हा एड्स प्रतिबंध व नियंत्रण पथक  
सामान्य रुग्णालय, छत्रपती संभाजी नगर



पत्ता- जिल्हा सामान्य रुग्णालय, चिकलठाणा छत्रपती संभाजी नगर .४३१००१

फोन कार्यालय:

फॅक्स: २३४१८९२

Email :- [dpoaurangabad@mahasacs.org](mailto:dpoaurangabad@mahasacs.org)

आरोग्य सेवा

जा.क्र.सारुऔ/डापकू/दरपत्रक/ 4306 /२४ दि:- ०९/०९/२०२४

प्रति,

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विषय:- जिल्हा एड्स नियंत्रण पथक कार्यालयास आवश्यक स्टेशनरी साहित्यचे दरपत्रक कळविण्या बाबत.

उपरोक्त विषयान्वये आपणास कळविण्यात येते की, जिल्हा एड्स नियंत्रण पथक छत्रपती संभाजी नगर कार्यक्रमांतर्गत आवश्यक प्रयोगशाळा स्टेशनरी साहित्य पुरवठा करण्यासाठी पुरवठा धारकाकडून दरपत्रक सादर करणे बाबत वेबसाईट दरपत्रके नोटीसद्वारे कळविण्यात येत आहे.

करीता आपण दि. २३/०९/२०२४ ते दि. ०९/१०/२०२४ पर्यंत कार्यालयीन सुटटी वगळून या कार्यालयात सादर करावेत.

सोबत:- आवश्यक असलेल्या स्टेशनरी साहित्याची यादी जोडण्यात आलेली आहे.

जिल्हा शल्य चिकित्सक  
सामान्य रुग्णालय, छत्रपती संभाजी नगर  
**Civil Surgeon**  
Chhatrapati Sambhaji Nagar

List of Stationary

Sr.	Name of Item	Quantity
1	Xerox Rim	80
2	Box file	100
3	Carban box	20
4	Office file (Spring & box type)	200
5	Long Exercise book ( 2quire140pages)	200
6	Stamp pad ( Size 110*70mm)	60
7	Glue stik ( 22g)	80
8	Calculetor (12DIGIT CHECK& CORRECT)	18
9	Panch (DP280)	18
10	Pencil Box(with shapner& ruber)	18
11	Tansfarant Tape big	54
12	Tape Packing	54
13	Stapler(No.10)( Small)	18
14	DVD Markar pen ( FINE TIP)	90
15	Pen drive (32GB/3.0)	18
16	Stapler PIN (No.10)(PACK)	18
17	Correcter pen (whitener)	18
18	Paper cutter	18
19	Scale 12inch steel measurement	18

Civil Surgeon  
Civil Hospital, Ch. Sambahji Nagar

**Civil Surgeon**  
**Chhatrapati Sambhajinagar**