

Format for Supportive supervision:

(The schedule of visits shall be uploaded from next quarter)

Block Level Field Visit Planning

a) Block Level Officers

- 1) THO
- 2) Block Accountant

b) No. of Field Visits

- THO - Accessible area will visit 9 day's per month
- THO - Remote area will visit 11 day's per month
- Block Accountant will visit 2 day's per month

c) Supervisory Visit in Block level for Block level Officers*

Sr. No.	Designation of Officer	No. of Visit in Month	No. of Facilities to be visited per visit**
1.	THO (Remote area)	11	1 PHC & 1 SC or 3 SC
2.	THO (Accessible Area)	09	1 PHC & 1 SC or 3 SC
3.	Block Accountant	02	1 PHC & 2 SC or 3 SC

* Delivery Points (DP) should be preferred at the time of visit.

** Each health facility should be visited at least once every quarter.

District Level Field Visit Planning

a) District level Officers

1. District Program Manager
2. District Account Manager
3. District M&E Officer
4. Dy. Engineer
5. Jr. Engineer
6. MOHDTC
7. District RKS Coordinator
8. IPHS Coordinator

b) No. of Field Visits of Officer's

- District Program Manager will visit 7 day's per month
- District Account Manager will visit 7 day's per month
- District M&E Officer will visit 9 day's per month
- Dy. Engineer will visit 9 day's per month
- Jr. Engineer will visit 11 day's per month
- MOHDTC will visit 7 day's per month
- District RKS Coordinator will visit 9 day's per month
- IPHS Coordinator will visit 9 day's per month
- QA Coordinator will visit 9 days per month

c) Supervisory Visit of District level Officers*

Sr. No.	Designation of Officer	No. of Visit in Month	No. of Facilities to be visited per visit
1.	District Program Manager	7	1 Taluka Office, 1 PHC & 2 SC Or 1 RH/SDH, 1 FRU & 1 DP PHC
2.	District Account Manager	7	1 Taluka Office, 1 PHC & 2 SC Or 1 RH/SDH, 1 FRU & 1 DP PHC
3.	District M&E Officer	9	1 PHC & 3 SC or 1 RH/SDH, 1 FRU & 1 DP PHC
4.	Dy. Engineer	9	1 PHC & 3 SC or 1 RH/SDH, 1 FRU & 1 DP PHC

5.	Jr. Engineer	11	1 PHC & 3 SC or 1 RH/SDH, 1 FRU & 1 DP PHC
6.	MODHTC	7	1 PHC & 3 SC or 1 RH/SDH, 1 FRU & 1 DP PHC
7.	District RKS Coordinator	9	1 PHC & 3 SC or 1 RH/SDH, 1 FRU & 1 DP PHC
8.	IPHS Coordinator	9	1 PHC & 3 SC or 1 RH/SDH, 1 FRU & 1 DP PHC
9.	QA Coordinator	9	1 DP PHC & 3 DP SC or 1DP RH/SDH, 1 FRU & 1 DP PHC

* Delivery Points (DP) should be preferred at the time of visit.

District Officers from DHO Side

a) District level Officer from DHO side

- 1) District Health Officer
- 2) District RCH Officer
- 3) District Statistical Officer

b) No. of Visits

- District Health Officer will visit 3 to 10 day's per month
- District RCH Officer will visit 10 day's per month
- District Statistical Officer will visit 7 day's per month
- District RKS Coordinator will visit 9 day's per month

c) Supervisory Visit of DHO Side District level Officer*

Sr. No.	Designation of Officer	No. of Visit in Month	No. of Facilities to be visited per visit
1.	District Health Officer	3 to 10	1 Taluka Office, 1 PHC & 2 SC
2.	District RCH Officer	10	1 Taluka Office, 1 PHC & 2 SC
3.	District Statistical Officer	7	1 PHC & 3 SC or 1 RH/SDH, 1 FRU & 1 DP PHC

* Delivery Points (DP) should be preferred at the time of visit.

District Officers from CS Side

a) Civil Surgeon Side District level Officer

- 1) Civil Surgeon
- 2) RMO (O)

b) No. of Visits

- Civil Surgeon will visit 3 to 10 day's per month
- RMO (O) will visit 10 day's per month

c) Supervisory Visit of Civil Surgeon Side District level Officer*

Sr. No.	Designation of Officer	No. of Visit in Month	No. of Facilities to be visited per visit
1.	Civil Surgeon	3 to 10	1 RH/SDH, 1 PHC & 2 SC
2.	RMO (O)	10	1 RH/SDH, 1 PHC & 2 SC

* Delivery Points (DP) should be preferred at the time of visit.

Circle Level Field Visit Planning

a) Circle level Officers

- 1) Deputy Director
- 2) Assist. Director
- 3) Circle Program Manager
- 4) Circle M & E Officer
- 5) Assist. Director (Nutrition & Training Centers)
- 6) Principals HFWTC
- 7) EX. Engineer

b) No. of Field Visits of Officer's

- Deputy Director will visit 5 day's per month
- Assist. Director will visit 7 day's per month
- Circle Program Manager will visit 7 day's per month
- Circle m& E officer will visit 9 day's per month
- Assist. Director (Nutrition & Training Centers) will visit 3 day's per month
- Principals HFWTC will visit 7 day's per month
- EX. Engineer will visit 7 day's per month

c) Supervisory Visit of Circle level Officers *

Sr. No.	Designation of Officer	No. of Visit in Month	No. of Facilities to be visited per visit
1.	Deputy Director	5	1 DHO /CS Office, 1 PHC & 2 SC Or 1 RH/SDH, 1 FRU & 1 DP PHC
2.	Assist. Director	7	1 DHO /CS Office, 1 PHC & 2 SC Or 1 RH/SDH, 1 FRU & 1 DP PHC
3.	Circle Program Manager	7	1 DHO /CS Office, 1 PHC & 2 SC Or 1 RH/SDH, 1 FRU & 1 DP PHC
4.	Circle M & E Officer	9	1 DHO /CS Office, 1 PHC & 2 SC Or 1 RH/SDH, 1 FRU & 1 DP PHC
5.	Assist. Director (Nutrition & Training Centers)	7	1 DHO /CS Office, 1 PHC & 2 SC Or 1 RH/SDH, 1 FRU & 1 DP PHC
6.	Principals HFWTC	7	1 DHO /CS Office & DHTC
7.	EX. Engineer	7	1 DHO /CS Office, 1 PHC & 2 SC Or 1 RH/SDH, 1 FRU & 1 DP PHC

* Delivery Points (DP) should be preferred at the time of visit.

State Level Field Visit Planning

a) State level Officers

- 1) ACS/Secretary/Mission Director/Director
- 2) Add. Director/Joint Director/Bureau Chiefs
- 3) Assist. Director of RCH & MFP
- 4) Principals & faculty SIHFW
- 5) Supt. Engineer
- 6) Dy. Director of DCPs
- 7) Senior Consultant (PPP/EMS/IPHS/RCH/Trg,etc)
- 8) Program Officers

b) No. of Field Visits of Officer's

- ACS/Secretary/Mission Director/Director should do field visit work for 3 days per month
- Add. Director/Joint Director/Bureau Chiefs should do field visit work for 4 days per month.
- Dy. Director of DCPs should do field visit work for 4 days per month.
- Assist. Director of RCH & MFP should do field visit work for 4 days per month.
- Principals & faculty SIHFW should do field visit work for 4 days per month.
- Supt. Engineer should do field visit work for 5 days per month.
- Dy. Director of DCPs should do field visit work for 4 days per month.
- Senior Consultant (PPP/EMS/IPHS/RCH/Training, etc.) should do field visit work for 5 days per month.
- Program Officers should do field visit work for 4 days per month.

c) Supervisory Visit of State level Officers*

Sr. No.	Designation of Officer	No. of Visit in Month	No. of Facilities to be visited per visit
1.	ACS/Secretary/Mission Director/Director	-	-
2.	Add. Director/Joint Director/Bureau Chiefs	2	1 DHO /CS Office, 1 FRU & 1 DP PHC/2 SC
3.	Assist. Director of RCH & MFP	4	1 DHO /CS Office, 1 FRU & 1 DP PHC/2 SC
4.	Principals & faculty SIHFW	4	DHTC, 1 FRU & 1 DP PHC/2 SC

5.	Supt. Engineer	5	1 DHO /CS Office, 1 FRU & 1 DP PHC/2 SC
6.	Dy. Director of DCPs	4	1 DHO /CS Office, 1 FRU & 1 DP PHC/2 SC
7.	Senior Consultant (PPP/EMS/IPHS/RCH/Tra ining, etc.)	5	1 DHO /CS Office, 1 FRU & 1 DP PHC/2 SC
8.	Program Officers	4	1 DHO /CS Office, 1 FRU & 1 DP PHC/2 SC

*** Delivery Points (DP) should be preferred at the time of visit.**